



Town of Wilton
158 Weld Road
Wilton, ME 04294
207-645-4961

Request for Proposals
Adams St. Property Clean-up Project

November 3, 2014

1. REQUEST FOR PROPOSALS

The Town of Wilton is seeking proposals from a qualified trash/bulky waste hauling firm to provide services to remove junk materials and clean the yard at the property of Duane Pollis located at: 22 Adams Street, Wilton, Maine.

The Town has received a Superior Court Civil Action Order and Judgment allowing the clean up of the property at 22 Adams Street.

2. PROPOSAL REQUIREMENTS

At a minimum, proposals must contain the following information.

- a. **Qualifications:** List your company's years in business and experience that qualify your company to provide the services required by the Town of Wilton
- b. **Reference:** Provide three references from current customers (names and phone numbers) receiving the same or similar services.
- c. **Personnel:** Identify a contact person and any on-site personnel.
- d. **Timeline and Reporting:** Provide the expected timeline of the junk removal/property cleanup. Project is expected to be awarded November 18, 2014. Clean up may start the week of November 24, 2014.
- e. **Companies:** If your company outsources the junk removal and property cleanup, please provide details of the company or companies it outsources to.
- f. **Insurance:** Provide detailed proof of insurance.
- h. **Fees:** State the total fee for services. Provide a detailed list of any additional fee's and/or surcharges including how they will be applied.

3. PROPOSAL AND PROJECT DETAILS

The Town of Wilton wishes to clean up the property located at 22 Adams Street, Wilton, through a Superior Court Civil Action Order and Judgment.

To assist in the collections of all data to complete a proposal document, a site visit is recommended. For further information on the site visit, please contact Rhonda Irish at the Wilton Town Office, 207-645-4961. Viewing of the property is only to be made from the street.

1. Remove all junk debris including tires, bicycles, unregistered vehicles, trailers, boats. Do not remove firewood and generator or any materials inside of buildings.
2. Dispose of all solid waste in a legal manner. No debris is to be burned or buried on this assignment.
3. Only metal items may be disposed of at the Wilton Transfer Station; however this is not a requirement that metal items be disposed of at the Wilton Transfer Station.

4. TOWN OF WILTON RIGHTS AND REQUIREMENTS

1. This RFP does not commit the Town to award a contract or pay any costs associated with the preparation and presentation of a proposal.
2. The Town reserves the right to modify this RFP at any time.
3. In the event it becomes necessary to modify or revise the RFP, the modified portion will be provided to all responding parties.
4. The Town reserves the right to negotiate and/or conduct interviews.
5. The Town reserves the right to revise the selection process and, in its sole discretion, to accept or reject any and all proposals submitted.
6. The successful bidder must not engage in discriminatory conduct and may not be a barred contractor under state or federal contracting requirements.
7. The successful bidder will be required to enter into a written contract with the Town.

5. SCHEDULE

Proposal shall be placed in a sealed envelope
Proposal must be submitted via USPS, UPS, Fed. Ex or hand delivered by:

MONDAY, NOVEMBER 17, 2014 at or before 4 p.m.

Submit bid to: Town of Wilton
 Sealed Bid - Adams St. Property Clean-up Project
 158 Weld Road
 Wilton, ME 04294

Bids will be opened on November 17 at 4 p.m. Bids to be presented to Wilton Selectboard on Tuesday, November 18, 2014 at 7 p.m.